

Join Us at Our Next Event

Location
New York State
Records Center
Albany, NY

In our last notice we neglected to provide the registration information. Please see below.

Please join us on October 4, 2012 for an exciting training event: Records Security by Maria Holden of the New York State Archives. A tour of the New York State Records Center will follow the presentation.

Dave Lowry
Chapter President

Records Security

Presented by Maria Holden, New York State Archives.

Today, when we hear the term "records security" many of us think firewall, password protection, anti-virus software. We're thinking electronic records. However, we can't overlook the security of our traditional paper and archival records.

Almost all records repositories have experienced theft of historical documents, whether they know it or not. Many thefts remain undetected, leaving thieves unidentified and records lost.

Nearly all thefts are committed by employees, volunteers or authorized researchers.

With careful planning, awareness of warning signs, and proactive security solutions, you can reduce the window of opportunity for historical record theft. Maria Holden, Chief of Archival Services at the New York State

Archives, will discuss archival security, preparing participants to take immediate action to strengthen their local security programs. Topics include staff awareness, insider theft, ways to control access, and developing institutional security policies.

This event includes a tour of the New York State Records Center and discussion of its security procedures.

When: October 4, 2012
11:30am Registration
12:00pm Lunch and Presentation

Where: New York State Records Center
Building 21
State Office Campus
Albany, NY 12226

Cost: \$25 chapter member
\$35 non-chapter member

How to Register

Contact: Jackie Lewis
(315) 574-7525 jlewis@herkimerarc.org

\$25.00 - Members
\$35.00 - Non-Chapter Members
\$15.00 - Students

Directions:

Take I-90 to Exit 3, "State Offices" enter the circle and keep right. In about a mile you'll see signs for Buildings 17, then 22, then 18. Shortly after 18 you'll see a sign for Building 21. Make a right and then an immediate left into the parking lot. Parking is free.